Romer D. Consigna

IT Professional

Knowledgeable and thorough Information Technology Specialist with superior attention to detail. Driven and self-motivated, and therefore affective at completing tasks with minimal supervision. Confident leader and enthusiastic communicator.

🔗 **www.romerconsigna.com**

Personal Information

Mobile: (+971) 56 794 6858
Email: merconsigna@gmail.com
Address: Al Barsha 1, Dubai, UAE
Date of Birth: December 20, 1990
Place of Birth: General Santos City Philippines

Gender: Male
Age: 32
Citizenship: Filipino

Education

2009 - 2013   **Notre Dame of Dadiangas University**
Bachelor Science in Information and Technology
Marist Ave., G.S.C., Philippines

Reference

Mr. Cris Ian Pizon
Destiny International Learning Academy Inc.,
CEO
Mobile: +639335953711
Email: Info@dilainc.com

General Skills

Hardware
Assembly, Maintenance, Peripherals, Printers, Drivers, Changing Parts and Fixing broken parts.

Software
Operating System, Microsoft Office, Adobe Photoshop, Illustrator and others.

Operating Systems
Microsoft Windows Operating Systen, Windows Server and Linux.

Networks
Routers, Switches, Access Point, TCP/IP Socket, LAN an Firewall.

Programming Languages
Php, HTML, C++, C#, VB.Net, CSS and MySQL.

Work Experience

IT Support Engineer
Alhajeya Alnoobi Advocates and Legal Consultant |
Al Hawai Tower - Office No 304, Sheikh Zayed Road
Financial Centr, Dubai - UAE
Feb. 16 2022 – Present

Industry	Law firm
Specialization	IT/Computer Network/System/ Database Admin/Web Developer

Specific Work:

• Keep computer systems running smoothly and ensure users get the maximum benefit from them.
• Install and configure computer hardware operating systems and applications.
• Monitor and maintain computer systems and networks.
• Talk staff or clients through a series of actions, either face-to-face or over the phone, to help set up systems or resolve issues.
• Troubleshoot system and network problems, diagnosing and solving hardware or software faults.
• Replace parts as required.
• Provide support, including procedural documentation and relevant reports.

- Follow diagrams and written instructions to repair a fault or set up a system.
- Support the roll-out of new applications.
- Set up new users' accounts and profiles and deal with password issues.
- Respond within agreed time limits to call-outs.
- Work continuously on a task until completion (or referral to third parties, if appropriate).
- Prioritise and manage many open cases at one time.
- Rapidly establish a good working relationship with customers and other professionals, such as software developers.
- Test and evaluate new technology.
- Conduct electrical safety checks on computer equipment.
- Proven working experience in web programming.
- Top-notch programming skills and in-depth knowledge of modern HTML/CSS.
- Familiarity with at least one of the following programming languages: PHP, HTML, CSS.
- A solid understanding of how web applications work including security, session management, and best development practices.
- Adequate knowledge of relational database systems, Object Oriented Programming and web application development.
- Aggressive problem diagnosis and creative problem solving skills.
- Strong organizational skills to juggle multiple tasks within the constraints of timelines and budgets with business acumen.
- Ability to work and thrive in a fast-paced environment, learn rapidly and master diverse web technologies and techniques.
- Developing concepts, graphics and layouts, including making decisions about fonts, images, readability and readers' needs.
- Determining size and arrangement of copy and illustrative material, as well as font style and size.
- Preparing rough drafts of material based on an agreed brief.
- Keeping clients up to date, listening to and acting on feedback, and explaining the rationale behind graphic design decisions.
- Reviewing final layouts and suggesting improvements if required.
- Keeping up to date with design and software trends.
- Hands-on experience with network diagnostics, network analytics tools.
- Basic knowledge of Search Engine Optimization process.

Computer Network and Systems Technician
1 year of total experience
Fly High Fitness LLC |
Dubai Investment Park 1, Dubai - UAE
Jan. 25 2021 – Feb. 1 2022

Industry	Health/Fitness
Specialization	IT/Web Developer/System Graphic Design/SEO

Specific Work:
- Design and install well-functioning computer networks, connections and cabling.
- Perform troubleshooting to system failures and identify bottlenecks to ensure long term efficiency of network.
- Inspect LAN infrastructure and fix minor or major problems/bugs.
- Test and configure software and maintain and repair hardware and peripheral devices.
- Evaluate network performance and find ways of improvement.
- Organize and schedule upgrades and maintenance without deterring others from completing their own work.
- Do regular data backups to protect the organization's information.
- Provide technical direction to co-workers on computer and network usage and offer comprehensive advice and instructions.
- Ensure the installation, configuration and maintenance of hardware and software related to computer.

- Liaise with managers to ascertain user requirements and budgetary constraints.
- Troubleshoot issues with network systems, software and hardware.
- Provide technical advice and explanation as required.
- Assist in training related to technical issues.
- Make repairs and respond to support calls.
- Develop web application.
- A solid understanding of how web applications work including security, session management, and best development practices.
- Adequate knowledge of relational database systems, Object Oriented Programming and web application development.
- Hands-on experience with network diagnostics, network analytics tools.
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IT/Marketing
8 months of total experience
Awesome Power Contracting LLC |
Nad AL Thamam, Dubai - UAE
Jun. 7 2020 – Jan. 24 2021

Industry	Constraction/Industrial
Specialization	IT/Computer Network/System/ Database Admin

Specific Work:
- Conduct market research to find answers about consumer requirements, habits and trends
- Brainstorm and develop ideas for creative marketing campaigns
- Assist in outbound or inbound marketing activities by demonstrating expertise in various areas (content development and optimization, advertising, events planning etc.)
- Liaise with external vendors to execute promotional events and campaigns
- Collaborate with marketing and other professionals to coordinate brand awareness and marketing efforts
- Plan and execute initiatives to reach the target audience through appropriate channels (social media, e-mail and google ads)
- Assist in analyzing marketing data (campaign results, conversion rates, traffic etc.) to help shape future marketing strategies
- Undertake individual tasks of a marketing plan as assigned
- Develop web application
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Information Technology Specialist
6 years 9 months of total experience
Destiny International Learning Academy Inc. |
Soccskargen, Philippines.
Jan. 14 2013 – Sept. 16 2019

Industry	Call Center /IT-Enabled Services/BPO
Specialization	IT/Computer Network/System/ Database Admin

Specific Work:
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• Install and configure computer hardware operating systems and applications.
• Monitor and maintain computer systems and networks.
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• Replace parts as required.
• Provide support, including procedural documentation and relevant reports.
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Portfolio

dilainc.com
livelifechiroconsulting.com
rachelloeslie.com
igniteyourvitality.com
landdmaintenance.com
bnext3d.com
thedoghousemn.com
consciousliferesources.com
wellnessworking.net
radiantresumeservices.com
wendiepett.com
businessmiracleacademy .com
head4awareness.com
hireimaging.com
wowfactorparty.com
marriagepartnersministry.com
lakecountryproductions.com
theessayexpert.com
juliejacky.com
animalbridges.com
topofthestackresume.com
radiantresumeservices.com
igniteyourvitalit

grandlifebrands.com
gold-ichiba.com
thequasifylife.com
awesome-power.ae
blakestemm.com
theshreddedchefs.com
aushpera.com
dubailegalservices.com
dubaibestlawyer.com
dubaiseaviewproperties.net
dubaiseaviewproperty.com
dubaibeachproperties.net
dubaibestlawyer.com
beyrock.co
ranimmortada.com
splitacademy.com
gulfguestdubai.com

I certify that all facts and data provided in this document are true and correct to the best of my knowledge.